

Administrative - Internal Use Only

DD/A Registry

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17 OCT 1974

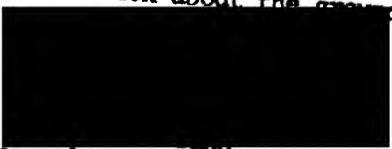
MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Joint Computer Support
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

SUBJECT : Official Entertainment in the Executive Dining Room


1. Reference is made to the DCI memorandum of 11 January 1974, which established guidelines on the entertainment of U.S. Government officials in the Executive Dining Room. It specifically states that the Agency shall no longer use official funds to entertain officers or employees of the U.S. Government in the EDR. Any exceptions because of unusual or special circumstances require the advance approval of the DCI.

2. It has now been made crystal clear that Agency participants are expected to pay for their own meals in the EDR, even though they are entertaining official guests from other agencies. In effect, this Directorate is on record with the DCI that there will be a very strict interpretation of the January memorandum, and "prior approval" will be requested on any special cases.

3. You may wish to advise your senior officers of this policy so that there is no misunderstanding or confusion about the ~~ground~~ rules.


Executive Officer to the
Deputy Director for Administration

STATINTL

STATINTL EO-DD/A:  :kmg (17 Oct 74)

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